Dear LifeSpan Parents,

This letter is to assure you of our concern for the safety and welfare of children attending LifeSpan. Our Emergency Plan, which is located at each facility, provides for complete response to all types of emergencies. Depending on the circumstance of the emergency, we will use one of the following protective actions:

- Immediate evacuation: students are evacuated to a safe area on the grounds of the facility in the event of a fire, etc.
- In-place sheltering: sudden occurrences, such as weather or hazardous materials related incidents, may dictate that taking cover inside the building is the best immediate response.
- Evacuation: total evacuation of the facility may become necessary if there is a danger in the area. If requested by local authorities, children will be taken to a relocation facility as follows.

LifeSpan Day Care - Quakertown
LifeSpan Day Care - Allentown
LifeSpan Day Care - Pennsburg
Quakertown Elementary
Tohickon Elementary
Trumbauersville Elementary
Richland Elementary
Pfaff Elementary

- Modified Operation - may include cancellation, postponement or rescheduling of normal activities. These actions are normally taken in case of a winter storm or building problems that make it unsafe for children, but may be necessary in a variety of situations.

Please listen to Channel 69 Storm Center for announcements relaying any of the emergency actions listed above.

We will rely on the telephone as the primary means of notification and communication. Calls can be made to LifeSpan cell phones concerning emergency status using the following numbers:

LifeSpan Day Care - Quakertown  215-499-2672
LifeSpan Day Care - Allentown  267-733-3419
LifeSpan Day Care - Pennsburg   610-216-7170
Quakertown Elementary  215-896-9917
Tohickon Elementary   610-360-1928
Trumbauersville Elementary  215-896-9918
Richland Elementary   215-896-3072
Pfaff Elementary   267-374-3324

The form designating persons to pick up your child is included with this letter for you to complete and have returned to the day care facility as soon as possible. This form will be used every time your child is released. Please ensure that only those persons you list on the form attempt to pick up your child. Please feel free to contact the facility director with any questions or concerns.

LifeSpan Day Care
Addresses for evacuation sites:

**LifeQuest Nursing Center**
2459 John Fries Highway  
Quakertown, PA  18951

**Mosser Nursing Center**
1175 Mosser Road  
Trexlerstown, PA  18087

**LifeSpan Day Center – Quakertown**
2460 John Fries Highway  
Quakertown, PA  18951
CHILD PICKUP AUTHORIZATION

I, ________________________________, authorize LifeSpan School & Daycare to release my child (ren) to the person(s) designated. This is in consonance with the LifeSpan Emergency Plan.

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<th>Child(ren) Name(s)</th>
<th>Designated Person(s)</th>
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Parent/Guardian Signature: __________________________________________________________

Date: __________________________

Note: Parents/Guardians should designate themselves as a designated person. Friends, neighbors and other relatives may also be designated.

Do you have a custody order, restraining order, protection from abuse or other court order that affects your child? _____ Yes _____ No

If yes, LifeSpan must be provided with a copy of the most recent order and all amendments thereto. The orders of the court will be strictly followed. In the absence of a court order on file with LifeSpan, both parents shall be afforded equal access to their child as stipulated by law. LifeSpan cannot, without a court order, limit access of one parent by the other parent, regardless of the reason.

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